



ARCADIA

ASSOCIATION OF REALTORS®

AAR Lunch & Learn Series®

A series of courses offered through the Arcadia Association of Realtors®
Courses offered on the third Thursday of every month, 11:00 a.m. to 12:00 p.m.
Arcadia Association of Realtors®, 601 S. First Ave., Arcadia, CA 91006
(626) 446-2115 www.TheAAR.com

Intent

The Intent of the AAR Lunch and Learn Series is to offer free, monthly educational classes to AAR members on a variety of real estate related subject matters. We believe it to be a mutual benefit for our Affiliates and Members alike.

Instructors

The instructors of the AAR Lunch and Learn series shall be primarily made up of AAR Affiliates in good standing and may also include other instructors as deemed appropriate by the AAR in relation to their subject matter expertise.

Program Guidelines

The guidelines of the AAR Lunch and Learn Series shall be:

- All Instructors, courses and subject matters shall be approved in advance by the AAR Education Committee
- Courses are strictly designed to be EDUCATIONAL in nature and are not to be an hour-long commercial for the Instructor or the Instructor's company.
- Instructors shall not be compensated for their instructional time.
- Courses should be 45 minutes to one hour in length
- Educational handouts are encouraged but not mandatory
- Promotional items may be given out but they aren't mandatory
- Students will be advised to bring their own lunch
- Instructors are NOT required to provide lunch for the students. You are already donating your time!
- Submitting a Lunch and Learn Class Request form does not guarantee the class will be approved

If you are interested in being a AAR Lunch and Learn Series Instructor, please complete the form on the reverse of this document and return it to the Director of Education and Communication Stephanie@TheAAR.com

Thank you for your interest in becoming a Lunch and Learn Series Instructor!



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Lunch & Learn Class Request Form

Class title: _____

Instructor name: _____

Instructor's Company name: _____

Company field (i.e. mortgage, title, escrow, etc.): _____

Brief description of class content:

(If you have sample handouts or a syllabus of the course please include it with this form, but it's not mandatory)

Do you agree to the guidelines set forth for the AAR Lunch and Learn Series? YES NO

Signature: _____

Please submit this request form along with any supporting documents if you have them to the Director of Education and Communication at Stephanie@TheAAR.com