



Committee Descriptions

1. BUDGET & FINANCE COMMITTEE* – Reviews annual budget and periodic adjustments as required. Conducts reviews of monthly and quarterly financial statements. Analyzes financial impact of proposed Association programs and projects, making recommendations regarding them to the Board of Directors. (*Members of this committee are pre-selected based on the confidential nature of this committee.)
2. COMMERCIAL / INVESTMENT COMMITTEE – Serves the membership in exchanging property and client information, developing and promoting programs and services relating to commercial and investment properties, enhancing members knowledge of such properties, practices and procedures, facilitating teaming when appropriate to accomplish specific transactions, and to encourage networking between members. We will seek to enhance member's freedom and ability to conduct their individual business successfully with integrity, professionalism, and competency, and through collective action, to better serve the public and promote the preservation of real property rights the role of REALTORS in real property transactions.
3. COMMUNITY OUTREACH & HOUSING OPPORTUNITY COMMITTEE – Volunteers for fun, local community events. Determines community sponsorships. Recommends programs to carry out Association's affirmative marketing agreement with HUD/NAR. Studies issues and makes recommendations for programs to assure equal housing opportunities exist in our area. Sponsors events to enlighten the Arcadia Association of REALTOR Membership, the governments, Chambers of Commerce, and citizens of the communities in the San Gabriel valley as to the need for affordable housing and the opportunities for homeownership.
4. EDUCATION COMMITTEE – Sponsors educational programs to increase the professional competence of members and enables them to satisfy continuing education requirements with the DRE. Plans Association educational conferences, seminars, and similar events.
5. EVENTS 4 CHARITY (E4C) 501(c)3 Corp. – The primary purpose and objective of Events 4 Charity (E4C) is to raise funds for LOCAL charitable organizations in the San Gabriel Valley through fun social and charitable activities and events. Events include a weekly 50/50 drawing at the MLS Marketing Meeting, the annual Bingo Night, annual Golf Tournament, annual Smokin' Jack Night and other fundraising activities.
6. GLOBAL BUSINESS COMMITTEE - Develops events for members in the

international arena. Increases learning of different cultures and their respective business practices, and existing modes of transacting business between international and domestic clients. Education is a strong component of this committee.

7. GRIEVANCE COMMITTEE** - Reviews complaints by Association members and the public to determine whether a complaint warrants a formal hearing. (**Members of this committee must go through a training process to be eligible to review complaints.) Meets as needed.

8. LOCAL GOVERNMENTAL RELATIONS COMMITTEE (LGR) – Recommends and coordinates actions relating to statewide and nationwide legislation through C.A.R. and N.A.R. Promotes private ownership of real property by encouraging favorable legislation. Through civic participation at the local level, recommends and coordinates action affecting city and county legislation, zoning and regulations. Monitors city council, school board meetings and studies environment issues.

9. MEMBERSHIP COMMITTEE – Plans and conducts New Member Orientation. Makes recommendations to the Board of Directors regarding membership rules and procedures. Meets as needed.

10. MULTIPLE LISTING SERVICE COMMITTEE (MLS) – Responsible for recommending continued improvements of the MLS through the Board of Directors to CRMLS. Reviews computerized data, MLS rules and regulations and procedures, MLS security and recommends suggested improvements to the Board of Directors. Responsible for weekly caravan meetings.

12. YOUNG PROFESSIONALS NETWORK (YPN) COMMITTEE - Plans and hosts a variety of social and charity events including annual Mega Mixer with multiple associations, annual softball game, annual charity Poker Tournament among others. Is a catalyst in which members can establish relationships, and share ideas and experiences with fellow real estate professionals in a positive, supportive and casual environment. Instills in members the importance of participation in professional organized real estate and its standards.

14. BYLAWS TASK FORCE – Reviews and recommends bylaw amendments to assure compliance with C.A.R. and N.A.R. policy. The bylaws are the primary governing documents providing authority for Board action. Meets as needed.

15. EVENTS TASK FORCE – Plans, coordinates, and promotes the Annual Installation

of Officers and Directors Event as well as any other social event that may be requested. Meets as needed.

17. BOARD OF DIRECTORS DEVELOPMENT COMMITTEE*** – The BODDC shall select one candidate for each office and one candidate for each place to be filled on the Board of Directors. (***)This committee shall be comprised of equal numbers of members from the Board of Directors and members at large.) Meets annually.

18. PAST PRESIDENT’S ADVISORY GROUP – Ad hoc group of Arcadia Association Past Presidents for an advisory and informational purpose. Meets as needed.

19. PROFESSIONAL STANDARDS**** – Previous Grievance Committee members who are called upon to serve as hearing panelists for cases involving arbitration of commissions and alleged ethical misconduct. (****Members of this committee must go through a training process to be eligible to serve on a hearing panel.) Meets as needed.

20. STRATEGIC PLANNING – To assure the most effective and efficient allocation of Association resources, this committee develops a strategic mid-range plan to be reviewed annually which focuses on results to be achieved, ties activities to objectives, highlights trade-off of alternative courses of action, and equips the Association to deal with contingencies. Meets as needed.

Revised August 1, 2023.